

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3038 FORM NO. 10148

December 29, 2021

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Held

20

Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, December 29, 2021 at 9:00 a.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Other staff in attendance were Fire Chief Todd Cooper, Road Supervisor Nathan Wilgus, and Fiscal Officer Jill Davis.

Oath of Office

The Oath of Office for re-elected Trustees Johnson and Garrett was performed by Fiscal Officer Jill Davis.

Approval of Minutes

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the December 8, 2021 regular meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the December 15, 2021 special meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Mr. Haney moved and Mr. Johnson seconded to approve the minutes of the December 16, 2021 trash program pre-bid meeting. Vote: Haney-yes, Garrett-abstain/absent, Johnson-yes. Motion passed.

Financials

Trustee Johnson certified Fiscal Officer Davis provided the current financial reports of the township, and there is money in the treasury to pay bills. The current Cash Summary by Fund report is below.

- General Fund	\$7,717,839.35
- Special Revenue Funds	\$2,761,554.71
- Total All Funds	\$10,479,394.06

Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders, warrants, and vouchers #160-167, 115838-115878, except #115878, all totaling \$195,323.49. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Mr. Haney moved and Mr. Johnson seconded to approve pending warrant #115878. Vote: Haney-yes, Garrett-abstain, Johnson-yes. Motion passed.

Zoning Department

- No report.
- Mr. Johnson noted there was a Board of Zoning Appeals last night; the applicant did not show up and the setback appeal was denied.

Road / Maintenance Department

- Supervisor Nathan Wilgus reported two roads in Clarkshaw Moors were turned over to the township, but the County has not repaired them yet.
- Springway Court has not been cored yet, so no repairs have begun.
- The department is ready for snow season.

Old Business

- None.

New Business

- Expiring zoning board positions were reviewed. Mr. Haney moved and Mr. Garrett seconded to re-appoint Board of Zoning Appeals member John Kipfer (current chairperson) for a five year (2022-2026) term. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed. Gary Davis will be contacted about his expiring term on the Zoning Commission. Alternate positions are also available on both zoning boards.
- Mr. Garrett discussed the township is losing some potential development due to the Concord-Scioto Community Authority (CA). He would like Rinehart Legal to review the CA documents and current amendments to determine what benefit and/or detriment the CA has on the township. Mr. Garrett moved and Mr. Johnson seconded to approve hiring Rinehart Legal for an amount not to exceed \$5,000, to review the Concord-Scioto Community Authority documents and

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Held _____ 20 _____

amendments for the Board of Trustees. The research will enable the Board to have a conversation with the Delaware County Commissioners to eliminate the addition of future tributary areas.
Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

- Mr. Haney moved and Mr. Garrett seconded to hold Board of Trustees meetings on the second and fourth Tuesdays of 2022 at 7:00 pm at the Concord Township Community Building, 6385 Home Road, Delaware, OH 43015 (unless otherwise advertised). Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- The 2022 budget was discussed. The Trustees do not know of any “big ticket” items to include, other than possible land purchase in the future. A long term goal includes acquisition/commercial use of the north end of the previous Scioto Juvenile Center property, now owned by the City of Columbus. Trustees will meet at various times with an economic development planner.
- Mr. Haney moved and Mr. Garrett seconded to approve paying medical, dental, vision, and life insurance for full-time employees and elected officials in 2022. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- Mr. Haney moved and Mr. Garrett seconded to continue all ongoing contracts with current vendors into 2022. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- It was noted the final payroll for 2021 is this Friday, December 31, 2021.
- The 2022 organizational meeting was scheduled for January 6, 2022 at 9:00 a.m.

Fire Department

- Fire Chief Todd Cooper reported Big Horn Construction repaired the fire station gutters free of charge.
- The Fire Union Contract for January 2022-December 2024 was approved and signed by the Trustees. A memo of understanding is being reviewed for a 96 hour full time employee conversion to 80 hours.
- The updated CDC protocols for Covid-19 were discussed. Rapid tests are running out in our area.
- Chief will be moving an employee on shifts due to Firefighter Kyle Helfer going on military leave two times during 2022.

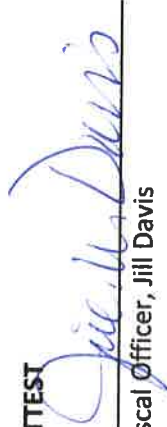
Fiscal Officer / Correspondence

- The township driveway culvert policy was emailed to the Trustees and Road Supervisor for review. The mailbox replacement policy will also be sent.
- It was made a matter of record that Oller Cemetery Lot 400 Graves 1-2 and Lot 320 Grave 4 were sold. Deeds were reviewed and signed.
- Trash bid update: four companies have responded to the bid to date. Another recycling pickup complaint was received this week from a Russell Road resident.

Adjournment

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes. Meeting adjourned.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

CONCORD TOWNSHIP, DELAWARE COUNTY

Cash Summary by Fund

Year 2021

12/28/2021 3:28:41 PM UAN v2021.3

Fund #	Fund Name	Balance 1/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$7,442,526.64	\$0.00	\$1,638,946.67	\$0.00	\$0.00	\$9,081,473.31	\$1,363,633.96	\$0.00	\$0.00	\$7,717,839.35	\$0.00	\$7,717,839.35
2011	Motor Vehicle License Tax	\$27,634.27	\$0.00	\$19,771.65	\$0.00	\$0.00	\$47,405.92	\$22,267.53	\$0.00	\$0.00	\$25,138.39	\$0.00	\$25,138.39
2021	Gasoline Tax	\$147,076.11	\$0.00	\$194,019.19	\$0.00	\$0.00	\$341,095.30	\$222,452.74	\$0.00	\$0.00	\$118,642.56	\$0.00	\$118,642.56
2031	Road and Bridge	\$1,085,164.07	\$0.00	\$559,199.12	\$0.00	\$0.00	\$1,644,363.19	\$805,464.45	\$0.00	\$0.00	\$838,898.74	\$0.00	\$838,898.74
2041	Cemetery	\$10,474.41	\$0.00	\$20,007.63	\$0.00	\$0.00	\$30,482.04	\$9,457.12	\$0.00	\$0.00	\$21,024.92	\$0.00	\$21,024.92
2111	Fire District	\$1,437,563.82	\$0.00	\$3,311,335.49	\$0.00	\$0.00	\$4,748,899.31	\$3,620,073.53	\$0.00	\$0.00	\$1,128,825.78	\$0.00	\$1,128,825.78
2231	Permissive Motor Vehicle License Te	\$45,219.97	\$0.00	\$41,935.52	\$0.00	\$0.00	\$87,155.49	\$40,341.93	\$0.00	\$0.00	\$46,813.56	\$0.00	\$46,813.56
2273	American Rescue Plan Act (ARP)	\$0.00	\$0.00	\$582,210.76	\$0.00	\$0.00	\$582,210.76	\$0.00	\$0.00	\$0.00	\$582,210.76	\$0.00	\$582,210.76
	Report Total:	\$10,195,659.29	\$0.00	\$6,367,426.03	\$0.00	\$0.00	\$16,563,085.32	\$6,083,691.26	\$0.00	\$0.00	\$10,479,394.06	\$0.00	\$10,479,394.06

Last reconciled to bank: 11/30/2021 - Total other adjusting factors: \$0.00

Payment Listing
 12/9/2021 to 12/28/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
160-2021	12/10/2021	12/14/2021	CH	CBIZ BENEFITS	\$2,203.91	0	
	Purpose:	HRA CLAIMS REIMB - FIRE					
161-2021	12/17/2021	12/17/2021	CH	FIRST COMMONWEALTH BANK	\$25.00	0	
	Purpose:	CD TRANSFER WIRE FEE					
163-2021	12/17/2021	12/22/2021	CH	HR BUTLER, LLC	\$160.03	0	
	Purpose:	PAYROLL PROCESSING FEES					
164-2021	12/17/2021	12/22/2021	CH	HR BUTLER, LLC	\$3,375.07	0	
	Purpose:	PAYROLL AGENCY DEDUCTIONS					
165-2021	12/17/2021	12/22/2021	CH	HR BUTLER, LLC	\$53,499.14	0	
	Purpose:	PAYROLL SALARIES					
166-2021	12/17/2021	12/22/2021	CH	HR BUTLER, LLC	\$15,201.64	0	
	Purpose:	PAYROLL TAXES					
167-2021	12/28/2021	12/28/2021	CH	PNC BANK	\$3,077.78	0	
	Purpose:	ROAD DEPT HYDR.OIL/FIL SE EQUIP					
115838	12/16/2021	12/16/2021	AW	DELAWARE COUNTY ENGINEER	\$8,096.00	0	
	Purpose:	OEPA CO-PERMIT STORMWATER 2021					
115839	12/16/2021	12/16/2021	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$647.50	0	
	Purpose:	FIRE DEPT MEDICAL DIRECTOR 2021-2022					
115840	12/16/2021	12/16/2021	AW	HIGGINS & ASSOCIATES	\$160.00	0	
	Purpose:	ZONING COURT REPORTER 12/7					
115841	12/16/2021	12/16/2021	AW	OHIO EDISON	\$1,586.60	0	
	Purpose:	ADMIN BLDG UTILITIES					
115842	12/16/2021	12/16/2021	AW	BEEEM'S BP DIST INC	\$1,703.92	0	
	Purpose:	ROAD DEPT FUEL					
115843	12/16/2021	12/16/2021	AW	42 AUTOMOTIVE INC.	\$83.76	0	
	Purpose:	FIRE DEPT G341 OIL CHG					
115844	12/16/2021	12/16/2021	AW	GALLS, LLC	\$100.00	0	
	Purpose:	FIRE DEPT P/T BOOT ALLOW/BIRD					
115845	12/16/2021	12/16/2021	AW	MOUNT CARMEL OCCUPATIONAL HEALTH	\$4,100.00	0	
	Purpose:	FIRE DEPT FULL-TIME PHYSICALS					
115846	12/16/2021	12/16/2021	AW	HOWELL RESCUE SYSTEMS, INC.	\$1,290.00	0	
	Purpose:	FIRE DEPT TOOL SVC REPAIRS BAL					
115847	12/16/2021	12/16/2021	AW	ANGIE ELLERBROCK	\$16.09	0	
	Purpose:	ZONING POSTAGE REIMB					
115848	12/16/2021	12/16/2021	AW	TIME WARNER CABLE	\$99.99	0	
	Purpose:	ADMIN BLDG UTILITIES					
115849	12/16/2021	12/16/2021	AW	FRONTIER	\$317.64	0	
	Purpose:	FIRE DEPT UTILITIES-PHONE					
115850	12/16/2021	12/16/2021	AW	PORTA KLEEN	\$115.00	0	
	Purpose:	PARK PORTABLE RESTROOM NOV/21					
115851	12/16/2021	12/16/2021	AW	FYDA FREIGHTLINER COLUMBUS, INC.	\$2,500.00	0	
	Purpose:	ROAD DEPT TRUCK EXT WARRANTY					
115852	12/16/2021	12/16/2021	AW	SHEPHERD EXCAVATING INC	\$15.00	0	
	Purpose:	ADMIN CHECK FEE					
115853	12/16/2021	12/16/2021	AW	JOHN DEERE FINANCIAL	\$92.53	0	
	Purpose:	PARK MOWER MAINT/FILTER					
115854	12/16/2021	12/16/2021	AW	BANE-WELKER EQUIPMENT	\$148.25	0	
	Purpose:	PARK GRAVELLY MAINT SERVICE, ROAD CASE100C MAINT SERVICE					
115855	12/16/2021	12/16/2021	AW	LOWE'S COMPANIES, INC	\$106.90	0	
	Purpose:	FIRE DEPT CORDS/ROPE SUPPLIES					
115856	12/16/2021	12/16/2021	AW	SUNBELT RENTALS INC	\$350.85	V	
	Purpose:	CEMY CHIPPER RENTAL					
115856	12/28/2021	12/28/2021	AW	SUNBELT RENTALS INC	-\$350.85	V	
115857	12/16/2021	12/16/2021	AW	AIM MEDIA MIDWEST OPERATING LLC	\$1,231.20	0	
	Purpose:	ADMIN & ZONING LEGAL ADVERTISING, ADMIN & ZONING LEGAL ADVERTISING					
115858	12/16/2021	12/16/2021	AW	TREASURER, STATE OF OHIO	\$150.00	0	
	Purpose:	FIRE DEPT VOL FF DEP FUND ASSESS					
115859	12/21/2021	12/21/2021	SW	Skipped Warrants 115859 to 115859 Series 1	\$0.00	V	
	Purpose:	Skipped Warrants 115859 to 115859 with Payment Series of 1					
115860	12/21/2021	12/21/2021	AW	HIGGINS & ASSOCIATES	\$160.00	0	
	Purpose:	ADMIN COURT REPORTER 12/15/21					
115861	12/21/2021	12/21/2021	AW	MADISON ENERGY COOP ASSOC INC	\$88.10	0	

Payment Listing
 12/9/2021 to 12/28/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
	Purpose:	ROAD DEPT UTILITIES				
115862	12/21/2021	12/21/2021	AW	DEL-CO WATER CO INC	\$236.24	O
	Purpose:	UTILITIES - PARK DEPT, ROAD DEPT UTILITIES, ADMIN BLDG UTILITIES, FIRE DEPT UTILITIES-WATER				
115863	12/21/2021	12/21/2021	AW	VERIZON WIRELESS	\$389.19	O
	Purpose:	FIRE DEPT CELL PHONES, FIRE DEPT DATA JETPACKS				
115864	12/21/2021	12/21/2021	AW	CHARTER COMMUNICATIONS	\$137.62	O
	Purpose:	FIRE DEPT UTILITIES-TV/INTERNET				
115865	12/21/2021	12/21/2021	AW	PARR PUBLIC SAFETY EQUIPMENT	\$204.00	O
	Purpose:	FIRE DEPT HALOGEN BULBS				
115866	12/21/2021	12/21/2021	AW	MIATI EMBROIDERY	\$288.00	O
	Purpose:	FIRE DEPT PANTS/SHIRTS CAP/BAR/PEL				
115867	12/21/2021	12/21/2021	AW	TREASURER, STATE OF OHIO	\$134.96	O
	Purpose:	FIRE DEPT RAD METER CALIBRATION				
115868	12/22/2021	12/22/2021	AW	Ohio Public Employees Retirement System	\$6,207.20	O
	Purpose:	TWP PENSION CONTRIBUTIONS NOV21				
115869	12/22/2021	12/22/2021	AW	LOWE'S COMPANIES, INC	\$98.12	O
	Purpose:	FIRE DEPT STATION SUPPLIES				
115870	12/22/2021	12/22/2021	AW	AIM MED/A MIDWEST OPERATING LLC	\$79.00	O
	Purpose:	ZONING LEGAL ADVERTISING				
115871	12/22/2021	12/22/2021	AW	CBIZ BENEFITS	\$113.30	O
	Purpose:	HRA CLAIM REIMB PLAN				
115872	12/27/2021	12/27/2021	AW	GORDON FLESCH CO., INC.	\$87.43	O
	Purpose:	ADMIN COPIER USAGE DEC21				
115873	12/27/2021	12/27/2021	AW	WALGREENS PHARMACY	\$33.50	O
	Purpose:	TWP PERSONNEL FLU SHOTS				
115874	12/27/2021	12/27/2021	AW	SHELLY MATERIALS, INC	\$630.00	O
	Purpose:	ROAD PROJ/DITCH DEBRIS DUMP				
115875	12/27/2021	12/27/2021	AW	Ohio Police & Fire Pension Fund	\$79,714.76	O
	Purpose:	FIRE DEPT PENSION CONTRIB NOV21				
115876	12/27/2021	12/27/2021	AW	Ohio Public Employees Retirement System	\$1,199.12	O
	Purpose:	TWP PENSION CONTRIB - KUHN				
115877	12/28/2021	12/28/2021	AW	RINEHART LEGAL SERVICES, LTD.	\$4,220.00	O
	Purpose:	LEGAL COUNSEL/ZONING				
115878	12/28/2021	12/28/2021	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	O
	Purpose:	TWP GRANT WRITING CONSULTANT				
Total Payments:					\$195,323.49	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$195,323.49	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.